Hutton Community Initiative SCIO

Minutes of the Board meeting held on Wednesday 8th October 2025

1. **Present:** Chris Miles, Phyllis Williams, Kate Nutt, Katrina Young, Margaret Taylor, Ken Cain, Jill Turner, Hannah Pearson

2. **Apologies:** None

3. **Declaration of any conflicts of interest:** KN – 5 (v) roof – Robert Watson is KN's brother-in-law.

4. **Approval of the Minutes of the meeting on 13th August 2025:** proposed by KC seconded by JT

5. **Matters arising from the meeting on 13th August 2025:**

- **(i)** Lighting in main hall – Paul Melling is continuing to explore options and costs **Ongoing**
- **(ii)** Outdoor electrical socket/commando plug **Ongoing PR to liaise with PM**
- (iii) Heating, installed – **Discharged**
- (iv) Solar Panels, application done by KN to Crossdykes. Decision due mid-late December – **Ongoing**
- (v) Roof – (KN took no part in this discussion) Quote agreed by e-mail. To be done end of October/beginning of November. Quote may increase if price of materials has risen since quote accepted, repairs to edge of roof have to be done before solar panels installed. **Ongoing**
- (vi) Steps – Paint bought and in shed. JB and MN to do in Spring **Ongoing**
- (vii) School – see agenda item
- (viii) Policies – update ongoing **Action KN and HP**
- (ix) Playpark – see agenda item

6. **Treasurer's report**

- (i) Additional note to report - no VAT paid on heating units as done before March. Funding awarded included VAT so that is due to be paid back to Crossdyke. £1055 is the underspend due to be paid back.
- (ii) Funding of £9000 applied for Solar Panels to Crossdykes
- (iii) PR accepted and is holding quote from Viking
- (iv) Final fundraising total from Duck day £1531.60. £467.86 funding from Ewe Hill. £100 worth donations from Tesco/James Jones
- (v) Report on interest bearing accounts. Bank of Scotland Interest account 1.95% Variable 32 day notice account, minimum deposit £10,000. Agreed to invest £35,000 in the account. To be opened with the same signatories as current account. **Action KN**

7. **Boreland Village Hall**

(i) Property Matters – Closs bins, to liaise with estate manager to renew hard standing and move bins. **Action KY**

(ii) Maintenance checklist – smoke detectors need tested **Action PR.**
-First aid kit needs checked **Action HP.**
-Gutters, roofer to clean when work on roof done, **Action KN to ask.**
-HSAs **Action PR**
-Extension to be painted once roof and guttering is done. Quotes for painting -**Action KN and HP.**
-Kitchen internal painting quotes **Action KN and HP**
-Generator connection **Action KN and HP to chase**

(iii) Bookings – see separate bookings document. Proposed to invite Young Farmers to use the hall.

9. **Grant Applications**

(i). Halloween Disco. Agreed to pre-approve. Party to be open to community members and their families, fancy dress, disco, food, games. Estimated event cost £350. Any changes to application form to be circulated amongst board members.

10. **Action Plan/Projects**

Playpark – No support from D&G Council to continue with insurance, inspection and maintenance responsibilities for a new playpark. Proposed to carry on independently. Narrowed to two options: 1: Renovate in situ, 2:Move to hall grounds and build anew. If move, possible outside gym, 3 or 4 pieces proposed. **Action JT** to get response from playpark landowner as to whether they would continue to maintain once we have renovated. Final decision to be made once that is answered. **Action HP and JT** to approach companies using D&G lists.

Hutton Primary School – Summary of report. 83 responded – 49% of possible 170
-57 of those supported a CAT which is 70% of the number responding
-32 of those supporting a CAT suggested housing (56%) (some suggested more than one use - I've detailed the most popular) - 13 specifically mentioned affordable housing
-24 were not supportive of a CAT (29% of those responded 14% of residents)
Agreed that the turn out was sufficient to reflect the community opinion and that the board should proceed with the next steps of the CAT. Next **Action** is to get a Housing Needs Analysis **Action KN**. **T**o arrange meeting with local elected members **Action KN**. Quote already received for analysis. **Action KN** to check quote still valid.

Nature Connections - project start has been delayed as the person leading has left Southern Upland Partnership.

11. Subgroups Reports

(i) Social subgroup – Bingo, lights left on. Hall manual reissued.

(ii) Busy Bees subgroup – nothing to report

12. DECBG Review
Report available in separate document. CM overall positive response from those who responded but there are also ideas to improve current processes. One of these proposes that one application might be possible to all 4 funding pots. KC wondered whether analysis of funding per capita per CC as comparison of funding allocations between communities might show who is doing well. CM noted that multi area awards would complicate that.

13. Communication – school survey results. **KN and HP to draft and send to CM for approval**

Website notices page to be created. **Action HP**

14. AOB

(i) Christmas - agreed to distribute hampers again. To be got from Kifford. £50 per hamper budget. Overall estimated cost £4000-5000

(ii) Old equipment disposal. Old computer to be given to MN to wipe. Printers to recycling. **Action CM** Strimmer to freecycle or look up resale value **Action KC and JT**

(iii) AGM 19th October 12 noon. 6 board members to stand down. JT, KN, PW and MT to stand again. JM and PR not to stand again. Informed that OSCR want more information on board members published so new board members to be aware. **Action KN and HP** to circulate pro forma to collect new information needed from board members.

15. Date of the next Meeting – Wednesday 10th December 7pm