Hutton Community Initiative SCIO

Minutes of the Board meeting held on Wednesday 13th August 2025

1. **Present:** Jill Turner, Kate Nutt, Katrina Young, Margaret Taylor, Ken Cain

2. **Apologies:** Chris Miles, Jacqui Melling

3. **Declaration of any conflicts of interest:** KN – 5 (v) roof – Robert Watson is KN's brother-in-law.

4. **Approval of the Minutes of the meeting on 11th June and 9th July 2025:** proposed by MT seconded by KY (11.6) and KC (9.7)

5. **Matters arising from the meeting on 9th April 2025:**

- **(i)** Lighting in main hall – Paul Melling is continuing to explore options and costs **Action PM**
- **(ii)** Outdoor electrical socket/commando plug – quote received £364.05. Agreed to progress. **Action PR to liaise with PM**
- (iii) Heating – the funding application has been approved by Crossdykes Windfarm Community Benefit Fund for the new air to air system. Installation to be scheduled in September around bookings. **Action KN** Wet system service has been done.
- (iv) Solar Panels – PR met with Fusions Renewables who have provided a quote. We now have three quotes – RJW Electrical £11,929, Viking £10,086 and Fusion £13,600. It was agreed our preferred option is Viking. Funding application to be submitted to Crossdykes with a 10% contribution **Action KN**
- (v) Roof – (KN took no part in this discussion) Quote awaited from Robert Watson. **Action PR to chase up**
- (vi) Bird Nests – something to be put in place to catch the bird droppings next year before the birds nest
- (vii) Steps – volunteers have offered to paint the steps. Paint to be bought **Action PR**
- (viii) School – see agenda item
- (ix) Policies – update ongoing **Action KN**
- (x) Playpark – see agenda item
- (xi) Admin Support Officer role – Hannah Pearson will start in the role on 1st September

6. **Treasurer's report**

- (i) Ewe Hill payment for 2025-26 received - £16,494.48 - included in July accounts.
- (ii) Minsca payment for 2025-26 awaited - £3190.44 - all allocated to Hall costs
- (iii) Scottish Power asked for more detail on the Ewe Hill funding we had approved 2024/25 - specifically for the events that were free entry. Reply has been sent.
- (iv) It was agreed Ewe Hill applications to be completed for: Admin Support Officer, 10% contribution to heating and solar panel costs, building condition & valuation reports.
- (v) It was agreed to look at options for interest bearing accounts.

7. **Boreland Village Hall**

- (i) Property Matters – none other than those discussed under matters arising
- (ii) Maintenance checklist – emergency lighting needs tested, smoke detectors need tested, first aid kit needs checked **Action KN,** PAT needs done early September **Action KN to speak to P Melling**

(iii) Bookings – see below

9. **Grant Applications**

(i). An application for funding to assist with driving lessons was approved.

(ii). Amendments to the Education and Training grant offer conditions amended where the funding is for a full time university course: the offer letter to state that at the end of the first year evidence of completion of the first year to be provided eg. copy of exam results or a letter from tutor along with receipts for university associated expenditure to the value of the grant awarded.

10. **Action Plan/Projects**

(i) Playpark – There is still no definitive decision from D&G Council as to whether they will continue with insurance, inspection and maintenance responsibilities for a new playpark. Our ward officer is actively trying to obtain a decision so that we can move forward.
D&G Council to be pressed for a definitive decision **Action JT**

(ii) Hutton Primary School – KN had circulated an update.
The Council's solicitor is still insisting that a change is required to the constitution for HCI to be deemed a CTB – appears to be mis-interpretation of the guidance. Advice to be sought from COSS **Action KN**
SLF deadline for the next round of stage 1 applications for feasibility funding is 3rd September – we will not meet this deadline as we await the building condition report and need to carry out the initial community consultation. In addition, SLF require feasibility work to be put out to tender which will delay progress.
Building condition survey was carried out on 6th August – report awaited.
If report doesn't reveal any issues, the initial community consultation to be carried out.
Consultation questions to be drafted and circulated to Board members **Action KN**
Meetings with local councillors and other groups who have been through the process to be arranged **Action KN**

11. Subgroups Reports

(i) Social subgroup – Duck Race day fundraiser takes place on 17th August
(ii) Busy Bees subgroup – nothing to report

12. DECBG Review

Report not available yet.

13. Communication – the initial community consultation and an introduction to Hannah **Action KN**

14. AOB

(i) Date of AGM – it was agreed to move the AGM to the October Soup & Blether to allow time to carry out the community consultation – 19th October.

(ii) At least three board members need to stand down at the AGM but are eligible for re-election. It was agreed that all six of the original board members will stand down at the AGM with all eligible for re-election.

15. Date of the next Meeting – Wednesday 10th September 7pm – school and playpark items only (if not required can be cancelled). Wednesday 8th October full Board meeting.