

Hutton Community Initiative SCIO

Minutes of the Board meeting held on Wednesday 11th June 2025

1. **Present:** Chris Miles, Jill Turner, Kate Nutt, Katrina Young, Margaret Taylor, Ken Cain, Jacqui Melling
2. **Apologies:** Paul Rogerson
3. **Declaration of any conflicts of interest:** KN – 5 (v) roof – Robert Watson is KN's brother-in-law.
4. **Approval of the Minutes of the meeting on 9th April 2025:** proposed by KY, seconded by MT
5. **Matters arising from the meeting on 9th April 2025:**
 - (i) Lighting in main hall – Paul Melling is continuing to explore options and costs **Action PM**
 - (ii) Outdoor electrical socket/commando plug - **Action PR to discuss with PM**
 - (iii) Heating – the funding application has been submitted to Crossdykes Windfarm Community Benefit Fund for the new air to air system and a decision is expected in July. Wet system service is still to be done **Action KN** to chase up.
 - (iv) Solar Panels – We now have two quotes for a similar spec system – £11,929 and £10,086. PR will arrange for another quote. **Action PR** It was agreed to proceed with a funding application. **Action KN**
 - (v) Roof – Robert Watson checked the roof sometime ago but we are still waiting for the second roofer to carry out an assessment. It was agreed that if a second roofer doesn't carry out inspection very soon that a quote be obtained from Robert Watson for the repairs he has identified as these repairs will be need to be done before the solar panels are fitted (**NB KN took no part in this discussion**) **Action PR**
 - (vi) School – see agenda item
 - (vii) Policies – update ongoing **Action KN**
 - (viii) Light in entrance hall needs replaced – has been replaced
 - (ix) Playpark – see agenda item
6. **Treasurer's report** – see below
7. **Approval of Trustees Annual Report and Accounts** – proposed by JM, seconded by JT
8. **Boreland Village Hall**
 - a. Property Matters:
 - (i) Bird nests above entrance door and ladies toilet window – agreed to put a board below the net above the entrance door to catch the dirt **Action JM to ask PM** and a slate on the window sill **Action KN**
 - (ii) The paint on the steps is peeling off and will need re-applied **Action JM to ask PM**
 - b. Maintenance checklist – see attached
 - c. Bookings – see below

9. Grant Applications

- a. An application for funding to meet the costs of staging the Duck Race and Teas fundraiser for the village hall in August was approved.
- b. Amendments to the Education and Training grant conditions were agreed:
 - (i) If the applicant is aged 21 or under, a parent (or guardian) to co-sign acceptance of the offer letter
 - (ii) Report form and relevant receipts/invoices to be returned within one month of funds being spent
 - (iii) If the conditions of the offer letter are not satisfied the grant to be repaid

10. Action Plan/Projects

- a. Playpark – There is still no definitive decision from D&G Council as to whether they will continue with insurance, inspection and maintenance responsibilities for a new playpark. Our ward officer is actively trying to obtain a decision so that we can move forward.
D&G Council to be pressed for a definitive decision **Action JT**
- b. Hutton Primary School – KN had circulated an update of actions to date and suggested next actions.
- c. Nature Connections – CM had circulated a project brief. This project fits with our action plan and therefore HCI has signed up to be part of this project.
More info on how we can be involved to follow.

11. Subgroups Reports

- a. Social subgroup – there was no bingo in May as RM wasn't available to host. Qi Gong taster taking place on 14th June.
- b. Busy Bees subgroup – everyone seems to be doing their own thing just now

12. DECBG Review

DECBG (Dumfriesshire East Community Benefit Group) – CM advised that the findings of the review are to be discussed at a Board meeting tomorrow night and he will circulate a copy of the report. **Action CM**

13. Communication – KN will continue the regular emails and FB posts until an Admin Support is appointed.

14. AOB

- a. Date of AGM – it was agreed to hold the AGM at the September Soup & Blether. KN to advise which date this will be. **Action KN**
- b. Admin Support Officer – the post had been advertised and two applications were received but unfortunately both applicants withdrew before interview as they had secured other posts.
It was agreed to re-advertise and also speak to Third Sector D&G to see if they can offer any advice **Action KN and JT**

15. Date of the next Meeting – Wednesday 11th August 7pm (unless we need to meet in July)

Treasurer's Report 11.6.25

1. Ewe Hill funding committed but not paid out was £973.60 for First Aid training - cancelled due to lack of interest. Funding no longer committed.
2. Compensation from Scottish Power received re. the storm in January - £485.
3. North Milk Community Council approved grant of £1560 for soup & blethers to December 2025. Based on 30 people per month and "hall hire".
4. Minsca return and reports completed and sent to DGC.
5. Ewe Hill return completed and sent to DECBG and Scottish Power.
6. Funding application for the heating submitted to Crossdykes along with 2 quotes (3rd company never turned up). Decision due this month.

Hall Bookings

Mondays weekly	6pm to 7.30pm	Yoga - Hanna Casement
Last Friday monthly	6pm to 9pm	Social sub group - Bingo
Thursday 12th June	7pm to 9.30pm	DECBG
Saturday 14th June	9.30am to 12.30pm	Social Group - Qi Gong taster
Sunday 22nd June	10.30am to 2pm	Soup & Blether
Sunday 20th July	10.30am to 2pm	Soup & Blether
Saturday 9th August	12.15pm to 4.15pm	D&G Council Summer Family Roadshow
Sunday 17th August		Teas and Duck Race